UNITED CAMPUS MINISTRY
At Plymouth State University
Founded 1973

Mailing Address: Location Address: UCM @ PSU Hall Suite A5 P. O. Box 713 Plymouth State University
Plymouth, NH 03264 Plymouth, NH 03264

Position Title: Program Coordinator

Position Description: United Campus Ministry at Plymouth State University (UCM@PSU) and its on-campus initiative, Caring Campus Coalition (C3), is looking for a part-time staff person. The successful candidate will have a strong desire to plan and execute creative and innovative direct programming that serves the campus community. We are looking for someone who is outgoing, self-motivated, and easily relates to/connects with our student population. The Program Coordinator should have a passion for working with young adults, interest in and knowledge of holistic health and wellbeing, and be comfortable discussing spirituality and supporting students in their pursuit of authentic self.

Job Responsibilities:
- Planning and executing programs that increase awareness of and conversation about spirituality and social justice on campus.
- Making personal connections with students, faculty and staff that facilitate community building and the discovery of students’ authentic selves.
- Serve as C3’s liaison to various offices on campus that use our services and/or partner with us. (This includes being available to faculty and staff to present to classes and other groups on relevant topics.)
- Meet monthly with the Board during the academic year, usually at the regular monthly meeting. Prior to each meeting, email a monthly report/hour log of your activities/reflections to all board members.
- Plan and implement outreach, social justice, and service opportunities to the local and wider community, and work with local faith or organizations where appropriate.

Job Qualifications:
- Under-graduate college, preference will be given to person with degree or courses from an accredited seminary
- Knowledge of and comfort with varying Christian denominations, as well as familiarity with other faith traditions and world religions.
- Ecumenical/Pluralistic/Eclectic understanding of spiritual/religious truth, and willingness to listen, learn, guide, counsel students within their faith framework with a spirit of openness.
- An attitude of broadening and deepening the faith of students, faculty, and staff rather than one of proselytization

Salary: $10,000/academic year (Roughly $24/hr.) This will be paid at $1,000/month starting August and ending May

Hours: This stipend is based on an average of 10 hours per week over a 40-week work year. These hours are largely flexible and will ebb and flow with our workload.

Hiring Timeline: Interested candidates should email resume and cover letter with Subject Line: UCM/C3 Position to the program treasurer, Larry Spencer, ucm.psu@gmail.com or mail resume and cover letter to: UCM@PSU, P.O. Box 713, Plymouth, NH 03264. All materials are due by the 1st of July. We will interview in mid-July with intent to hire for an August 1st start date.
For more info on UCM/C3: https://www.plymouth.edu/office/campus-ministry/caring-campus-coalition/