



New Hampshire Conference United Church of Christ

A Just World For All

Request for Pastoral Leadership for our Time of Transition

Church Name:

Street Address:

Web address (website, Facebook page):

What circumstance has caused your congregation to enter into a time of Transition? *(for example, resignation or retirement of settled pastor, change in Compensation for Pastor, premature termination of the minister's service to the congregation, etc.)*

What do you think is most needed by your congregation during this time of Transition?

What special skills, training, or gifts might be important in a Pastor who covenants to serve you during your time of Transition?

Information about your Congregation

Current Membership:

Non-Members Active in the Congregation:

Membership 5 yrs. ago:

Membership 10 yrs ago:

No. Attending Weekly Worship Services:

No. Participating in Weekly Education Programs:

No. Participating in Youth Programs:

Describe the Main Mission Emphasis of your Congregation:

Give examples of the way your Congregation offers mission and ministry to your community and the world.

Does your Congregation have a Mission Statement? If so, please enter it below.

Is your Congregation Open and Affirming?

Does your Congregation have a Welcoming Statement that is available to visitors and the community at large? If so, please enter it below:

Does your Congregation join other congregations in the community for worship and/or service? If so, please describe some of these activities.

Please give examples of how your Congregation is involved in the wider United Church of Christ. *For example, does your congregation send delegates to meetings of the Association or Conference? Has anyone from your congregation attended General Synod? Do your members take advantage of the Conference's Outdoor Ministry Program (Horton Center) or attend educational events (for example, Prepared to Serve, Boundary Awareness Training, ONA Celebrations, National Youth Events, etc.) sponsored by the United Church of Christ?*

Current Expense Budget: \$ (Current Year)

Our Church's Wider Mission: \$ (Current Year)

Number of Pledges: Average Pledge Amount: \$

Does the Church have an Endowment?

What is the approximate size of the Endowment?

Congregational Concerns

What are the most significant concerns of your congregation, concerns or issues that you hope will be given attention during this time of Transition?

Is there unresolved Conflict in Your Church? Yes No

Please describe the nature and intensity of the Conflict, and any efforts that have been made to bring resolution of the Conflict. *If necessary, please e-mail additional documents to searchandcall@nhcucc.org.*

Are there any other factors that you feel prospective ministers should know about your Congregation? *If so, please list them below.*

SCOPE OF WORK *Please describe the Scope of Work, using the **Call Agreement Workbook**, for Full or Part-time Pastoral Position. Additional documents may be e-mailed to searchandcall@nhcucc.org.*

COMPENSATION AND SUPPORT

Is this position: Full Time? Part Time?

If the position is part-time, how many hours or days of the week are expected?

Cash Salary Offered: \$

Housing Options:

 Housing Allowance

 Parsonage

 Would offer either

Housing Allowance Offered: \$

Does the Compensation Package follow Conference Guidelines? Yes No

OTHER BENEFITS OFFERED

Pension Contribution (14% of Base Salary plus Housing Allowance/Parsonage Value)

Social Security Offset (*Because clergy are treated as self-employed for Social Security purposes, churches are encouraged to pay 7.65% of the pastor's salary and housing allowance as it must do for regular FICA employees. The Offset should be paid directly to the pastor.*)

Reimbursement for Criminal Background Check (*it is expected that the congregation will pay a one-time reimbursement of \$175 to the selected interim pastor for the cost of his/her Criminal Background Check*)

Health Insurance: Individual Family

Dental Insurance: Individual Family

Vacation (*1 week per quarter is the recommended minimum*)

Meeting Expense Allowance

Business Mileage Reimbursed (*IRS Rate*)

The initial term of the Covenant/Contract will be for:

12 Months

18 Months

24 Months

36 Months

Until a Settled Pastor is Called

NHCUCC Staff Person support this Search:

Phone:

Email:

It is understood that information contained on this form will be used by Conference Staff to discern what form of Transitional Ministry might be best suited to the congregation's needs (Intentional Interim Minister, Supply Minister, Designated Term Minister), and that this form may be shared with potential candidates.

President / Moderator

Date

(Page will be removed when this Request is sent to potential Ministry Candidates.)

Local Church Contact Person:

Name:

Mailing Address:

E-Mail:

Home Phone:

Work Phone:

Fax:

Cell Phone:

Once the RTL Form is received by the NH Conference office, a Dropbox folder will be created and profiles will be uploaded to the folder. Please provide the email address of all the members of the Committee to give them access to the Dropbox.

Other Committee Members:

Name

Phone

E-Mail

Address